

# MEETING MINUTES

---

Re: AE439330011938 1<sup>st</sup>/Central Station Improvement Project  
Arts District Stakeholders Meeting  
Date: 02/22/2017  
Date of Minutes: 03/10/2017  
Time: 03:00pm – 04:00pm  
Location: *Rafu Shimpō* conference room, 701 E. Third Street, Suite 130, Los Angeles, CA 90013

---

**ATTENDEES:**

|                           |                                   |
|---------------------------|-----------------------------------|
| Dolores Roybal Saltarelli | Metro                             |
| Megan Teramoto            | CD 14                             |
| Miguel Vargas             | Arts District BID                 |
| Gabrielle Buckley         | Robert Arranaga Family Trust      |
| Ellen Endo                | Little Tokyo BID                  |
| Joseph Pitruzzelli        | Wurstkuche                        |
| Bradford Fullerton        | Angel City Brewery                |
| Lindsay Hollister         | The Pie Hole                      |
| Paul Holliday             | Sci-Arc                           |
| Cheyenne Sauter           | ArtShare LA                       |
| Joanne Kumamoto           | Little Tokyo Business Association |
| Ted Tokio Tanaka          | Ted Tokio Tanaka Architects       |
| Masami Fukuhara           | Ted Tokio Tanaka Architects       |
| Jennifer Salazar          | AHBE                              |
| Emily Morishita           | Hunt Design                       |
| Trisha Murakawa           | Murakawa Communications           |

The following information/documents were distributed for discussion/information:

- Maintenance Agreement Matrix
- 2nd & Traction Gateway Rendering – Table Set
- 30% Final Design Report – Table Set

**ACTION ITEMS:**

| Item | Date Opened | Responsible               | Action   | Target Date                | Status |
|------|-------------|---------------------------|--|----------------------------|--------|
| 1    | 02/22/17    | ADBID                     | Identify the maintenance entity for the City non-standard items such as bioswale and map kiosk.        | 3/31/17                    | Open   |
| 2    | 02/16/17    | Dolores Roybal Saltarelli | Update the possibility of adding a crosswalk on Santa Fe between 3 <sup>rd</sup> and 4 <sup>th</sup> . | On going before 65% Design | Open   |

**MEETING NOTES:**

1. Miguel Vargas of the Arts District BID facilitated introductions and Dolores Roybal Saltarelli of Metro provided a brief background of the TIGER grant and the project to date.
2. Masami Fukuhara presented the information about the proposed People Street and the Little Tokyo monument sign and the Arts District monument sign and that their purpose is to serve as an identity marker.
3. Discussion and comments about People Street project:
  - a. Move People Street to Rose Street; don't support it on Traction because of traffic concerns
  - b. Homeless could be an issue – could serve as an “open invitation to the homeless”
  - c. Parking is a problem. Asked for a background of the People Street. Dolores said the project concept arose from the 2014 outreach effort.
  - d. The building and parking (located where the proposed People Street is) “go hand in hand”
  - e. See the existing location of People Street as a problem because of the LADWP property.
  - f. Don't support People Street being closed off to traffic.
  - g. The community experimented with closing the street to traffic but it is a problem. Relocating People Street to Rose Street would also be a problem because of traffic.
  - h. Parking in the future is not going to be a problem because of Uber and others but closing Traction will still be a problem because Traction is the heart of the Arts District.
  - i. More people are walking than driving now but pedestrian plans don't happen overnight. So the thinking and planning should take that in to consideration.
  - j. The community is still “not safe” right now – streets are too dark.
  - k. Dolores concluded that because of the above mentioned concerns, People Street will be removed from the project list.
4. Dolores said the funding of the People Street project could be reallocated for Santa Fe for the bioswale, but Metro needs a viable stakeholder to be responsible with the City required maintenance agreement. Masami distributed “Maintenance Agreement Matrix” and asked stakeholders to identify the maintenance entity for the City approval.

5. Masami said the proposed bike lane on Santa Fe starts at Vignes, and goes by Sci-Arc and to 4<sup>th</sup> Street. There will be new crosswalks but not an east/west crosswalk because that requires a signal. The improvements at Santa Fe/3<sup>rd</sup> Street will be done by the City. Trees will be planted on Santa Fe as well. More lighting may also be needed on Santa Fe for the proposed bike lanes per the City's requirements. It is possible to use funding originally planned for the People Street for these improvements on Santa Fe.
6. Joseph Pitruzzelli of Wurstkuche said a crosswalk is needed at Santa Fe between 3<sup>rd</sup> and 4<sup>th</sup>.
7. Dolores said Metro is asking for "priorities or preferences" to look for other funding.
8. Lindsey Hollister from the Pie Hole said the bike lane would really need a crosswalk.
9. Dolores clarified that the City has set standards for improvements and this project must adhere to the City standards. She also said the current funding only allocated enough for 1 map kiosk and 3 secondary map signs in Arts District but now there is a budget reallocation available for up to additional 4 map kiosk and 9 secondary map signs.
10. Cheyenne Sauter with ArtShare said she has concerns with the signs because she would like to see stronger branding for Arts District and include signs such as historical markers. She asked if historical markers could be placed on buildings. She said all the kiosks "look too uniform" and don't represent the Arts District. She asked if the signs could be cohesive throughout the Arts District – perhaps use the TIGER grant funds to establish the sign prototype. Discussed possibility of focusing more on secondary maps in the Arts District with less emphasis on map kiosk.
11. Dolores said per FTA, signs must address how to get around and goal is wayfinding to and from the station. The community must be responsible for the maintenance of the maps but Metro and the City are still discussing this issue. The City will maintain secondary signs that Metro cannot. She also said in response to a question, that 30% of the engineering designs will be complete by mid-March, 65% by the end of April.
12. Masami mentioned that the TIGER grant requires that projects must break ground by the end of this calendar year and that the funds must be used in the public right-of-way.
13. Cheyenne asked about crosswalk stamp images to create the Arts District brand and carry the design in signs and other areas of the project.
14. Miguel asked about the crosswalk on Santa Fe Street. Dolores said more research is needed and that Metro will follow up on that question.

#### **ATTACHMENTS:**

Sign-in Sheet

Written by Trisha Murakawa

Checked by Masami Fukuhara